

DPDP readiness checklist

India's Digital Personal Data Protection Act. Sets duties for handling the personal data of people in India.

What DPDP asks

- ☐ Notice and consent: Tell people what you collect and why, and get clear consent.
- ☐ Purpose and minimisation: Use data only for the stated purpose and keep only what you need.
- ☐ Rights of individuals: Access, correction, erasure and grievance handling.
- ☐ Security safeguards: Take reasonable security steps to prevent breaches.
- ☐ Breach notification: Tell the Data Protection Board and affected people.
- ☐ Special duties: Extra rules for children's data and significant data fiduciaries.

Getting started

- ☐ Find your personal data: List what you hold and where it came from.
 - ☐ Rework notices and consent: Plain-language notices, in the languages your users need.
 - ☐ Set up rights and grievance handling: Name a contact and set timelines.
 - ☐ Secure and monitor: Safeguards plus a breach plan.
 - ☐ Check your vendors: Contracts that carry the same duties.
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Official source

meity.gov.in - <https://www.meity.gov.in>

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